




INSTRUCTIONS FOR USE OF THE COASTAL USE PERMIT SELF-DETERMINATION WEB-BASED TOOL (Please note that Google Chrome is the preferred browser for this application): <http://sonris-www.dnr.state.la.us/gis/Permit/>

1. Select the “Menu” button, and then click “Add Point”

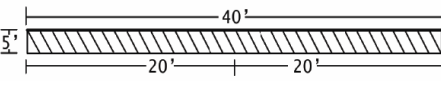
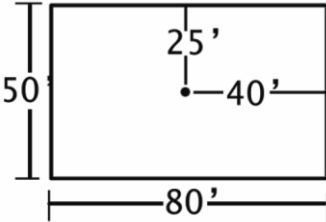


2. Select one of the three following methods for entering the center point for the proposed project location:
 - a. If you select “Click on Map,” then go to the area where your project is located and left click. Once this symbol  appears in the project location on the map, then go to Step 3.
 - b. If you select “Enter Coordinates,” then enter the coordinates for the project and left click the “Locate” button. Once this symbol  appears in the project location on the map, then go to Step 3.
 - c. If you select “Enter Address,” then enter the street address and left click the “Locate” button. Once this symbol  appears in the project location on the map, then go to Step 3.
3. Verify that the symbol is located in the correct location, which is at the center of your project. Next enter the distance to the edge of the project from that central location into “Project Extent” field. See below for how to determine the Project Extent.

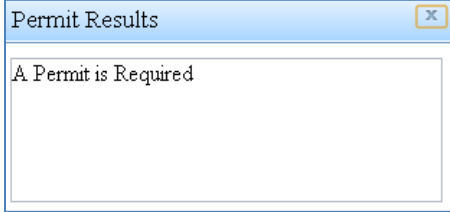
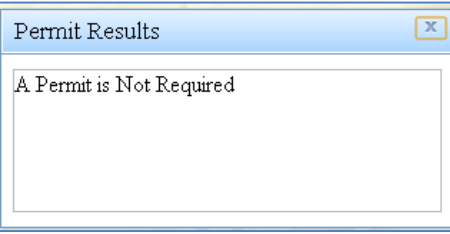
Please note that the range of acceptable numerical values for this application is from 5 to 250 feet. The mouse pointer MUST be in this box in order to enter a numerical value into this field.



The Project Extent value should be half of the value of the length OR the width of your project, whichever of these values is larger (see examples below).

Project Extent Examples		
Type of project	Bulkhead Installation	Camp/Single Residence
Total Project Dimensions		
Value Entered into Project Extent Field	20'	40'

- Click on the “Check Permit Requirement” button in the top right portion of your screen, and then the system will run a query and will indicate if a Coastal Use Permit is required or not.

	<p><i>A Coastal Use Permit is required for the proposed project, and a Coastal Use Permit application should be submitted for that project, unless it is an exempt activity as listed in the Coastal Use Permit regulations (e.g., existing agricultural, forestry and aquaculture activities, normal maintenance and repair of existing structures, and private camps and residences. Exempt activities are more fully described here. The online application can be found here.</i></p>
	<p><i>If the search results indicate that a permit is not required, a Coastal Use Permit application need not be submitted for the proposed project unless that project would likely have significant adverse impacts to coastal resources located outside of the proposed project area footprint.</i></p> <p><i>Although a Coastal Use Permit is not required for this activity, OCM advises users to contact the Regulatory Branch at the U.S. Army Corps of Engineers to ensure compliance with their program. Click here for contact information.</i></p>



Contact us at 1-800-267-4019 or at OCMInfo@la.gov if you have questions or to report problems with this web application.