Please contact the Department of Planning & Development - Engineering at 809-7448 or the Department of Public Works at 898-2552 with any questions regarding the installation of culverts or subsurface drainage – prior to all work.

*Constituent is responsible for all work and costs.

REQUIREMENTS FOR INSTALLING CULVERTS LESS THAN 50’

1. Plan for all subsurface installation – to include property description, boundary distance, culvert size, distances, upstream and downstream culvert sizes, slopes, elevation, and/or any information to assist in locating and verifying the integrity of the culvert.
2. Verify Subsurface is allowed by reviewing Subdivision Plat and checking with HOA;
3. If an approved subdivision drainage plan exists with a culvert schedule, this must be followed;
4. Must be a LADOTD approved type culvert. If metal, it must be bituminous coated;
5. Must be sized to adequately handle a 10 year storm event.
6. In no case shall it be less than a 15” or arch equivalent 15”.
7. Any open section of ditch between culverts must be at least 5 linear feet long;
8. If associated with a new construction permit, culvert data must be submitted;
9. Elevation must be within ±0.2’;
10. If crossing a creek or canal, please contact us at the one of the phone numbers listed above.

REQUIREMENTS FOR INSTALLING SUBSURFACE DRAINAGE OR CULVERTS GREATER THAN 50’

11. See numbers 1-10 above;
12. A detailed plan must be designed and stamped by an LA licensed Civil Engineer, and submitted to the Development Department;
13. Catch basins and/or T-inlets are required at least every 50 linear feet;
14. Catch basins are required to connect dissimilar sizes or types of culverts;
15. When work is complete, contact us (see above) to schedule an inspection.