2.1 Scope of Work/Services

Architectural Services

1. Provide full architectural and engineering services to plan, design, and permit the proposed new performing arts center in St. Tammany Parish. Professional services include, but are not limited to: conceptual design, field investigations and observations, programmatic planning, value engineering associated with budgetary constraints, schematic designs, design development, permitting, construction documents, preparation of specifications and specific bid conditions, assistance with bid evaluations, construction administration, related consulting services, assisting the Parish in presentations related to the project to the community and/or community outreach, and other miscellaneous services as may be required by the Parish.

2. Hire sub-consultants to assist in the design of the project as needed, as part of the project team. These consultants may include (but are not limited to) acoustical and theater consultants, mechanical, electrical, and structural engineers, code consultants, landscape architects, architectural lighting consultants, and other specialists.

3. Coordinate with designated Parish personnel and consultants and coordinate all or some of the project phases with a Construction Manager or other representative selected by the Parish and responsible directly to the Parish under separate contract.

4. Be available throughout the construction phase of the project to ensure performance by contractor, resolve any related issues, make inspections and verify that the project was constructed in compliance with approved design plans and specifications, including all duly authorized amendments to those approved plans.

5. Assist Parish in developing visual design representations (e.g. renderings, animations, etc.) to support sponsorship campaign efforts. Parish may request that design principals meet occasionally with project stakeholders.

6. Coordinate, as needed, with other cultural campus initiatives, including the project teams for site planning, landscaping, and other facilities and infrastructure on the cultural campus site.

Parish Consultants
The Parish will directly engage a cost consultant throughout the design process. The selected architect will coordinate the work of the Parish’s cost consultant and manage communications and work as if the cost consultant were direct team members. The Parish has also engaged management consultants to serve as project advisors and may engage project managers, construction managers, or other representatives.